**User agreement for Volkswagen T6 Pick-Up**

**BGG04A**

**Department of Plant Breeding***By signing I promise that I have read and understood the rules below and
will also comply to the “Rules of usage” document placed in the vehicle.*

* **Before I can book and/or drive the vehicle, I’ll have to submit a photocopy of my driver’s license together with a signed copy of this document.**
* **My driver’s license is valid and in compliance with the laws of Sweden.**
* **In order to use the vehicle. I’ll have to book it through Outlook.**
* **I can only book the vehicle for work related purposes.**
* **When booking the car, the project number must be entered in the location field.**
* **I can only book 4 weeks ahead and maximum 3 times per week.**
* **I have to cancel a booking if I’m not going to use the vehicle.**
* **I’m willing to share a booking with others if everyone’s needs can be solved.**
* **I’ll take good care of the vehicle and not purposively cause any damage to it.**
* **I understand that HVO100 (“miljödiesel”) is the only allowed fuel.**
* **The Circle K card can only be used for fuel.**
* **The Circle K card can only be used by people that have signed this document.**
* **Car key and Circle K card must be returned at the end of a booking.**
* **It’s my responsibility to inform myself about the laws regarding:**
	+ **Transporting goods and/or people on/in the vehicle or with a trailer.**
	+ **Driving on-road and/or off-road.**
* **Before using the vehicle abroad, a permission from the Head of the Department is needed.**
* **I’ll follow the traffic laws for any country where I’m driving this vehicle.**
* **I work or study at the Swedish University of Agricultural Sciences.**
* **By signing this document I agree to future changes. If I do not agree to the changes made, I’ll notify the person responsible and exclude myself from using/booking the vehicle.**

**………………………………………… <-(Signature)**

**………………………………………… <-(Name in block letters)**

**Changes might occur and will go into effect immediately**